



Central Texas Metal Roofing Supply Co., Inc.

Austin – Headquarters / Sales Office
(512) 452-1515 (800) 428-7412
Fax (512) 833-7499

Joint Check Agreement

All applicable information must be completed, signed, and returned to CTMRS before production may begin.

Roofing Contractor	Company	Address / City / State / Zip	
	Name	Phone	Fax
General Contractor	Company	Address / City / State / Zip	
	Name	Phone	Fax
Supplier	Company	Address / City / State / Zip	
	Name	Phone	Fax
Job Site	Job Name	Address / City / State / Zip	
	County	Phone	Fax
Property Owner	Owner name	Address / City / State / Zip	
	County	Phone	Fax

This agreement is made between the above listed General Contractor, Subcontractor, and Supplier for the purpose of (a) inducing the Supplier to furnish materials to the Subcontractor for the project, and (b) assuring that payment for said materials provided by the Supplier will be made payable jointly to both the Subcontractor and the Supplier, and assuring that the jointly payable payments will be mailed directly to the Supplier.

THIS AGREEMENT BINDS THE GENERAL CONTRACTOR AND THE SUBCONTRACTOR TO THE FOLLOWING:

- All jointly payable checks made by the General Contractor on this project covering only materials provided by the supplier shall be made payable to the Supplier and the Subcontractor.
- The General Contractor will mail joint check payments directly to the Supplier at the Supplier's address as shown above.
- The General Contractor will not withhold any retainage on any joint check payments covering any materials provided by the Supplier for this project.
- The Subcontract hereby appoints the Supplier as its *Attorney in Fact* to sign its endorsement to the back of any jointly payable checks received from the General Contractor.
- This agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and their respective heirs, executors, administrators, legal representatives, and successors, and assigns where permitted by this agreement. Supplier reserves all rights and remedies allowable by law to obtain payment due if said payment is not received above.

Under this agreement payment shall not exceed		
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Owner / General Contractor Signature	Printed Name	Title	Date
Roofing / Sub Contractor Signature	Printed Name	Title	Date
Supplier Signature	Printed Name	Title	Date